

PTO Meeting Minutes

Tuesday, October 1, 2013

Call to Order: 9:15 am

Attendance: Carol Boriss, Missy Bredbenner, Beth Chausow, Nell Colozza, Gary Fraser, Margi Goehl-Dolnick, Christy Groner, Sonya Land, Kay Lundry, Dr. Carrie Luttrell, Jill Nott, Debbie Palazzola, Mary Robinson, Toni Sharlow, Jenni Stecher

Welcome All: Jenni Stecher welcomed everyone and read the following expectation of all PTO meetings.

The expectation of all PTO meetings is for them to last for approximately one hour. According to the published bylaws, one purpose of our meetings is to “receive brief summary reports from all active committees.” Only PTO business will be discussed at our meetings. Any personal or school district related issues should be discussed outside of the meeting with the appropriate school administration at another time. One person at a time should speak so we may all hear each other, and the Recording Secretary is able to provide us with clear and concise minutes of each meeting. The appointed meeting facilitator reserves the right to move the meeting forward, which means possibly limiting the time someone has to present their information.

September Meeting Minutes Approval: Approved first by Missy Bredbenner and seconded by Sonya Land.

Leader in Me character education initiative (Dr. Luttrell) – student presentations based upon book ‘The Seven Habits of Happy Kids’ by Sean Covey. Student PE mentors spoke (lead by Alicia Wilson and Matt Conley) about their leadership roles and working with special needs students in the school. There was also a PowerPoint presentation by two 5th grade students about being proactive/Panther Pride.

Reports of Standing Committees:

Veteran’s Day: Carol Boriss reported this event is planned for Monday November 11 at 9:30 am. A flyer went home with all students on Friday. Beth Chausow is the PTO representative and Jill Nott is also on the committee along with 8 teachers. The vision is that the parade will start at the school and travel down Cedar Creek and back to the school. The parade will have a Marine color guard, 20 additional Marines, and the Parkway Central Marching Band. All past and current veterans are invited to attend. The veterans will march hand in hand with their student. The class members not marching will line up on either side of Cedar Creek. An assembly by the flag pole as well as a reception for veterans in the library will follow. The committee is asking for the help of PTO with volunteers. Jenni Stecher will post volunteer sign-ups online. They are looking for persons to help decorate the school, help with the reception, bake cookies, provide paper goods for the reception, help on parade route, distribute flyers, etc. Field trip permission slips will be necessary for all students. Sonya Land will post the flyer to the SVE website. Stacia Wagers, the school librarian, is putting together resource materials to assist the teachers in teaching in the classrooms. Carol is excited about this event; there is a lot of energy and interest!

Book Fair: Namita Paranjothi reported that the fair will be Nov 12-14, 2013. She plans to set up the afternoon of Nov. 11th after the Veteran's Day reception and take down on Nov. 15th. She asked for Dr. Luttrell, Debbie Palazzola and Carol Boriss to discuss if they want the fair open during school hours. She still has over \$4000 Scholastic dollars left over from last year. They have given some money to new teachers already this year. Stacia Wagers is going to look into getting the **Leader in Me** project book from Scholastic.

Beautification: Thank you to Sandy Lohss who has put in numerous hours of work into making the front of the school look nice. Thanks also to those who donated flowers, plants, etc. It would have been nice to have more people show to help mulch last weekend. Parkway does not take care of landscaping so we need parent volunteer help. There was discussion about how to reach more people and obtain more interest to get the mulch spread immediately. Senior Men at the high school might be a good option.

Movie Night: The first movie night is scheduled for November 8. The 4th grade parents can choose the movie (G/PG) that month. All movies must be approved by Dr. Luttrell and Debbie Palazzola. The gym will open at 6:30 pm and movie will start at 7:00 pm. The idea was to have a once a month family fun night. If anyone is interested in volunteering or organizing concessions (hot dogs, popcorn, and drinks) to raise funds for PTO, please contact Jenni Stecher.

Picture Day / Yearbook: Thank you to all of the volunteers! The students did a great job. Nell Colozza suggested the school take class pictures rather than the composites. Jenni Stecher added that class pictures might be more difficult for some special needs students. There are also issues of those absent on picture day, etc. Jenni Stecher has begun working on the yearbook and will get info to the committee.

Abilities Awareness: Week of October 7th. They are still looking for volunteers for 2nd and 4th grades. Please return your forms if you have not done so!

Promotions and Redemptions: A flyer is scheduled to be sent out this Friday regarding box tops. The collection deadline is Friday, Oct. 18th.

Spirit Wear: Orders are due this Thursday by noon.

President's Report: The VP position needs to be filled to replace a vacancy. Beth Chausow has agreed to fill in this year. Jenni Stecher asked for a motion for her nomination. Sonya Land made a motion to nominate Beth Chausow to the Vice President position and it was seconded by Nell Colozza. Beth Chausow, Recording Secretary, has agreed to continue to take the meeting minutes until a replacement for her is found.

Vice President's Report: Jenni Stecher thanked Beth Chausow for sorting out all the Party Dues money last week.

Treasurer's Report: Kay Lundry gave an update on Panther Pledges. The total is now \$7,803.00.

New Business: Schnucks eScrip cards were distributed. Schnucks contributes a percentage to SVE with every purchase. Present the card to the cashier every time you shop! Nell Colozza reported that they are working on getting these free cards for all families at SVE. There is a number on each card to call to activate or you may activate online.

Teacher's Report: Carol Boriss thanked PTO for the September birthday treats.

Principal's Report: Dr. Carrie Luttrell asked for feedback about a new program Major Saver Dining Card. She has been very thankful to the PTO and her concern is sending mixed messages. PTO has already agreed that it will not hold fundraisers, however, the school could potentially earn a lot of money for the activity account (used for appreciation lunch/days, treats, gifts to staff/teachers, Veteran's Day) by doing this. It would be easy, no work for SVE. Some discussion followed regarding what the school and PTO actually do. If done, careful communication would be necessary. Maybe it could wait until the spring. Some parents might be likely to purchase the card if they are getting something back.

Sign-up Genius – parent/teacher conference sign-ups online. The school technology committee has researched 3 programs and recommended this one. It is free; Claymont uses it and is happy with it. Dr. Luttrell will send info out and believes it is going to be very user friendly.

Debbie Palazzola spoke about the Facilities 2020 meeting tomorrow evening. The team will attend the meeting at Parkway Central to discuss building/facility needs.

Adjourn: Thank you for attending today's meeting. The next meeting is Tuesday, Nov 5 at 7:00 pm in the library. Agenda items are due by Nov 4th. The meeting was adjourned at 10:25 am by Jenni Stecher.